

# Juncture: The University of Manchester Undergraduate Politics Journal

## Detailed submission guidelines

*Thank you for your interest in getting your work published with us. We are keen to find out what you will have to contribute: you can find out specific details below on what kind of work we are after, what you need to do to submit it and how we go about reviewing, and hopefully accepting, your work for publication. If you have any doubts or queries, get into contact with us on [juncture.editor@gmail.com](mailto:juncture.editor@gmail.com)*

All submissions should be emailed to [juncture.editor@gmail.com](mailto:juncture.editor@gmail.com)

### Thematic Guidelines

- All prospective papers must be focused on a political theme. This constitutes any topic, for example, that regards any matter of governance, state or non-state power and the principles relating to activities in a particular sphere.
- Submissions are therefore taken from a whole range of areas including, but not limited to, Political Theory, International Affairs, Political Economy, Comparative Politics, Public Policy and Public Law.
- Any paper from a subject within the social sciences **could** be considered by the editorial board, as long as that paper has *clear political relevance*. Where papers are not therefore inherently political, the author must emphasise and illustrate the political significance of their work both within their abstract and within their paper.

### Paper specifications

- We reiterate that Juncture is a journal reserved for University of Manchester undergraduates.
- Any work submitted to the journal for publication should meet the above thematic guidelines as well as conforming to the following specifications.
- Papers should ideally be longer than 2,000 words but shorter than 8,000.
- Use Times New Roman font in size 12 and double spaced.
- Work should be fully referenced in the Chicago Style with all notes at the end of the document (although we do accept the use of Harvard referencing for the initial submission). If you have not used Chicago Style before, or want advice converting your citations then please contact us.
- Your paper needs a short (max 30 word) title which is not an "essay question", but helps the reader understand what it will be about.
- Include page numbers in the footer of your submission and your name in the header. Remove your university ID number or Course Code if the work was previously an essay.
- To avoid issues surrounding plagiarism, if you are considering submitting an essay you have written for university assessment then please do so **after** receiving feedback on your work.

### Submission Process

- In order to submit a paper with us we request that you fill out our submission form. This can be found on our website or received by contacting us at [juncture.editor@gmail.com](mailto:juncture.editor@gmail.com)
- In the submission form, include a 150-word abstract: this needs to briefly summarise your paper, its main conclusions, its contribution to the study of politics and any other relevant information.
- We accept submissions for the next issue after the stated relevant deadline. Any papers submitted after this deadline will most likely be considered only for the **next** issue.

### **Review by the board**

- The editorial board will endeavour to reach a consensus on whether or not submissions will be accepted for publication.
- The editorial board will operate on an accept or reject system.
- If your paper is rejected we will provide you with adequate reason as to why and what could be improved. However, we will not reconsider it for publication again, even after revision.
- If your paper is accepted by the board then you will be asked to confirm that you want it published and we will work with you in order to edit and review it in preparation for the publication of the next issue.

### **Further Guidelines for an Acceptable Submission**

- Submissions will ideally be original in their contribution and/or contain rigorous analysis. This means that they will offer a new insight, new perspective or consider a new area of thought or application of work to a field.
- Submissions will also ideally be significant to recent political debates and ideas and, if possible, topical to contemporary political issues and current affairs.
- We admire variety and extracurricular work. If you have something to contribute which you have not studied at university, a piece of work that is a little bit different or an angle not considered, then send it across to us - we would love to read it.
- If you have originally written a piece of work as part of an academic essay for university assessment then please revise it before submitting it. The best submissions will not be written as if they are an answer to an essay question, but a presentation of a thesis, an argument, or analysis of a topic.

*Good Luck; we look forward to reading your work!*